



- AGENCY PARTNER - MEMORANDUM OF UNDERSTANDING

Become an Approved Agency Partner

The Program:

Driving Success fully realizes that reliable transportation is a vital component for self-sufficiency, for stable employment, and for the care of children. We seek to provide affordable, reliable transportation to economically vulnerable individuals and families, so they can be dependable employees, take their children to school, shop for groceries and participate in community activities.

Driving Success obtains vehicles through vehicle donation or purchase, and restores them to good running condition through the support of community partners in the automotive industry and financial contributions from individuals. Vehicles are then distributed to economically disadvantaged individuals and families who qualify for the program.

Who the program serves

Indian River County is home to individuals of all ages and races who work hard every day and unfortunately do not earn enough income to pay for basic necessities such as rent, groceries, transportation, health care and childcare. This population is called ALICE, which is an acronym for Asset Limited, Income Constrained, Employed. Driving Success serves individuals/families who earn 150% - 210% of the Federal Poverty level.

Along with vehicle ownership comes financial responsibility such as insurance premiums, vehicle maintenance and gasoline. It is the intention of the Driving Success program to help drive a family toward success and not create additional financial burden. Therefore, clients must financially qualify for the program by meeting all eligibility requirements, pay their initial insurance, title and registrations fees and provide a "pay-it-forward" purchase price.

What is an Agency Partner?

As a Social Service Agency, Non-profit Organization or Employer working with lower income individuals in Indian River County, you are in a perfect position to be able to recommend a client for the Driving Success program. Approved Agency Partners will have an established ongoing relationship with the referred individual/family. Your organization provides a broader network of support to the individual/family addressing issues such as job skills, budgeting, and the root causes of why they need services. As a part of this holistic approach, the Agency Partner can help to determine whether the applicant is ready for the financial responsibilities of owning and maintaining a used car that will require regular service and care. Those referred will be low-wage earners striving toward self-sufficiency who are in long-term relationships with our approved Agency Partners. Driving Success does not accept self-referrals; referrals must come through our approved Agency Partners.

As an agency partner you agree to:

1. Assist your client with reviewing the Driving Success application and requirements to determine program eligibility
2. Review your client's required documentation and ensure they are able to provide the funding for Driving Success program eligibility prior to submitting their application.
3. Provide your client with a referral letter on agency letterhead stating that the client has been a participant in your agency program and that the agency partner representative has verified that the client financially qualifies for the Driving success program.
4. Promote the Agency Partner/Driving Success relationship as appropriate. This can include making Driving Success literature available to clients, on bulletin boards, reception areas etc.
5. Share your clients' success after they have received a Driving Success vehicle. i.e increased employment opportunities, increased access to educational, medical, family services as a result of having a vehicle.

What an Agency Partner can expect from Driving Success

Our goal is to provide a safe, reliable vehicle to referred clients as soon as their application is approved. We are aware of the many challenges referred families face; Driving Success will do everything possible to place an individual in a vehicle as quickly as possible. However, there are times when we are not able to meet the immediate needs of a client due to the lack of available vehicle donations. If vehicles are not available at the time of application approval, clients will be placed on a waiting list in the order in which their application has been received. Once a vehicle is ready to be disbursed, the client must have their tax, title and tag fees available to take ownership of the vehicle. If they do not have the finances available, they will not lose their place on the waiting list, however the vehicle will be disbursed to the next approved applicant on the waiting list and the client will have to wait for the next available vehicle.

Driving Success values and celebrates the accomplishments of those referred to us. It is our commitment to use the placement of the vehicle as an opportunity to affirm, respect and celebrate the lives of those we serve.

The undersigned affirms the above stated memorandum of understanding and will seek to carry out the responsibilities of assisting clients with vehicle ownership through the Driving Success program.

Name of Partner Agency: _____

Printed Name and Signature of Agency Primary Liaison

_____ Date: _____

Email Address: _____ Phone: _____

May we list you as an approved agency partner on our website and marketing materials.

For Agency Partner Reference

Thank you for your assistance to Driving Success, a vehicle donation program designed to assist economically challenged individuals and families achieve vehicle ownership. We hope the following information will assist you and your program participant in deciding whether or not to submit an application for the Driving Success Program.

How the Driving Success program works.

People value what they pay for therefore, clients must financially qualify for the program by meeting all eligibility requirements, pay their initial insurance, title and registrations fees and provide a “pay-it-forward” purchase price.

Through our pay-it-forward philosophy, clients must complete an application and meet all eligibility requirements to be approved to “purchase” a vehicle at a reduced rate. Clients receiving a vehicle “purchase” it from the program by making monthly payments for a length of time based on ability to pay. The minimum cost of a vehicle is \$500 for compact cars and sedans, while the maximum cost is \$750 for SUV and Minivans. The cost of the vehicle will be paid over time within the 12 – 18 months following taking possession of the vehicle. Average monthly payments range from \$42 - \$62 per month, for 12 months.

Upon application approval and in order to take possession of a vehicle clients must pay taxes and any associated Department of Motor Vehicle fees, which range from \$350 to \$380.

Total vehicle out of pocket cost for a client approved to receive a program vehicle ranges from a minimum of \$850 to a maximum of \$1130. The pay-it-forward “purchase” price helps Driving Success serve future families in our community.

Please refer to the Program Application for eligibility and documentation requirements.

Driving Success Suggestions

1. The Department of Motor Vehicles (DMV) - We suggest that applicants contact the DMV to verify that there are no license restrictions and ask the following questions:

- a. Do DMV records indicate that there are any vehicle titles in the applicant’s name?
- b. Is the applicant’s license clear? (Does s/he owe any fines, tickets, or fees?)

Due to DMV regulations, the applicant cannot purchase a car from Driving Success until all fines are paid.

2. Car Insurance Estimate - We suggest that the applicant obtain a car insurance estimate. Ask for rates for a 2006 Hyundai Elantra. When a Driving Success vehicle is available, the client can provide the insurance agent with the VIN number and make payment arrangements.

Thank you for partnering with Driving Success.

For more information, questions or assistance: (772) 646-8736 or drivingsuccessirc@gmail.com

Driving Success, Inc. 4327 US Highway 1, Vero Beach, FL 32967 - www.drivingsuccessirc.org